

Clemson University - Long-range Framework Plan (LRFP) - Update

Project Number: H12-N323-JM

Important Additional Information & Instructions

Project Overview:

Update of the Clemson University Long-range Framework Plan (LRFP) which serves as the University's master plan/guide for growth and development of the main campus and associated University properties. To be aligned with the new strategic plan, Clemson Elevate, the LRFP Update will set the stage for campus investments through 2035 and will establish a grounded vision for the future.

Additional information regarding the project may be found in the LRFP Briefing Document. This document is available on the Clemson University AE Selections webpage:

<https://cufacilities.sites.clemson.edu/capital/ae-selections>

Pre-submittal Meeting:

A non-mandatory pre-submittal meeting will be held via Microsoft Teams on **Wednesday, October 18th at 10:30 AM (Eastern)**.

If planning to attend, please register at the following link:

https://teams.microsoft.com/registration/9vibDK3Mh0uBjUkCaTiqLw,oHc-g0_pUictAOJPIks-g,rbrEe8Tu6kqc6m5dB7aZfQ,yz1v0mDBGUSiZfXyVyQc6w,zsB7w9P0vUu-CMPpOFvcQw,jWTx2JF4kectfFe1Ht4YQ?mode=read&tenantId=0c9bf8f6-ccad-4b87-818d-49026938aa97

A tour of campus will not be provided, but prospective teams are welcome to visit the University at their convenience.

After the Pre-Submittal Meeting, questions may be submitted via email to pknudse@clemson.edu. All questions and answers will be posted to the A/E Selections webpage. **All questions must be submitted by November 1st by 3:00 PM.**

Please note that no contact with Clemson University project participants is allowed other than through the Selection Coordinator until the A/E selection process is complete. Disqualification may result if this request is not honored. See the official advertisement for Selection Coordinator information.

The Submittal:

In addition to the required Standard Form-330 (both Part I and Part II), please submit brief but thorough information that will acquaint the selection committee with the qualifications of the proposed A/E team. The proposed A/E team may provide up to 20 double-sided pages for this purpose (the SF-330 is not included in this page count). That is a maximum of 20 physical pages with information on both sides for a total of 40 pages of content. There is no limit to the page count for the SF-330.

As noted in the SE-210 Invitation for Professional Services, provide three (3) hard copies of the qualification statement and one (1) electronic file. The electronic file must be in PDF format and be a single file no larger than 10 MB. This file should be identical to the printed submittal. All materials must be submitted by the deadline shown on the official advertisement.

All materials must be submitted by the deadline shown on the official advertisement (November 9, 2023 at 3:00 PM.)

As you prepare for delivery of your qualifications statement, please note the mailing address below. This is a change since the initial advertisement and the addresses listed on the SE-210 / Invitation for Professional Services.

For Hand/Mail Delivery:

Attn: Peter M. Knudsen, AICP
University Facilities Center, Bldg. A
280 Seneca Creek Rd.
Seneca, SC 29678

Services including USPS, UPS, DHL, and FedEx Ground will deliver directly to the address above. FedEx Express shipments are automatically delivered to our Administrative Services Building and could result in delayed delivery to the University Facilities Center.

Selection Criteria:

This selection of architects and engineers will adhere to State of South Carolina procurement code as detailed in the OSE Manual for Planning and Execution of State Permanent Improvements:

<https://procurement.sc.gov/manual?y=2021#ditem-11607>

Evaluation criteria may be found at the following (OSE Manual – Section 4.4.5):

https://procurement.sc.gov/files/ose/Chapter%204%20-%20Procuring%20Professional%20Services%20Independent%20of%20Construction%20Services_2.pdf

Other Special Qualifications Required:

In addition to the standard criteria required by South Carolina Law, firms submitting qualifications for this project will be evaluated on specific experience with the development of online visualization and planning tools to guide decision-making and present potential development scenarios. The evaluation will be based on evidence that convincingly illustrates expertise in the design of GIS-based platforms to serve this purpose.